

Bay Shore School District Dress Code

The Bay Shore School District Dress Code expresses our commitment to learning, safety, high standards, freedom of expression, and appropriate, responsible dress for school and school functions. Attention to appearance is a reflection of care and concern for our students and our community. We have established these standards to create an atmosphere of self-respect and respect for others. It is the responsibility of our school system to prepare students for the world of work which requires appropriate dress.

This code is designed to be a guide and is by no means all inclusive. Final decisions concerning appropriateness of dress will be made by the building administrator.

Students in grades K-12 shall not wear the following:

- Any clothing or apparel which:
 - is considered unsafe, dangerous or a health hazard (no outerwear shall be worn during the school day);
 - contains offensive or obscene symbols, signs, slogans or words denigrating any person's race, color, religion, ancestry, national origin, disability, gender or sexual orientation;
 - contains language or symbols promoting or endorsing violence, sex, drugs, alcohol, tobacco or vandalism.
- Any attire or grooming disruptive to the instructional process which may include, but is not limited to:
 - bare midriffs, halter tops, tube tops or any clothing insufficient to conceal undergarments at all times, such as net/mesh shirts, transparent blouses, shirts or dresses;
 - short shorts, short skirts, dresses or pants that are tight or revealing;
 - purposely frayed clothing or clothing with holes above the knees;
 - pajama-type or bedtime clothing, bedtime wear, slippers;
 - bare feet or flip-flops (rubber thongs);
 - unbuckled belts or overall straps;
 - hats or sunglasses;
 - chains, dog collars, hanging chains;
 - jewelry with gang symbols;
 - any combination of clothing which law enforcement agencies currently consider gang-related (these may change).

Exceptions to the Dress Code necessitated by religious practice will be considered individually by the building administrator.

Provisions of the Dress Code are applicable at all times within the school building and during all school activities. Exception or modification of a provision of the Dress Code may be authorized by the building principal for a specific school-related activity on a single event basis.

Discipline for Activities Not Occurring on School Premises

The Bay Shore Board of Education has a strong sense of responsibility to ensure that students can go to and from school in an atmosphere of safety. Also, there are many off-campus activities in which students participate, such as athletic events at other schools, field trips, volunteer work on behalf of school programs or club activities. Many times incidents that occur off school premises are a result of activities which have occurred on school premises. These incidents may have an impact on subsequent activities on school premises or on the safety of students within our schools. Therefore, it is the policy of the Bay Shore Board of Education that students shall be disciplined for off-campus conduct detrimental to the interest of the school district and/or disruptive to the school community.



BAY SHORE UNION FREE SCHOOL DISTRICT

Board of Education

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Dr. Evelyn Blose Holman, Superintendent of Schools

The Bay Shore School District is committed to providing an orderly and stimulating learning environment for all students. The right to learn and to teach in an educational setting that is safe, free from disruption and conducive to learning is essential. The circumstance of such a learning atmosphere is dependent upon a sustained and cooperative effort on the part of students, parents and staff.

—Code of Conduct Committee
and Dress Code Committee

This document in no way limits the Superintendent or the Board of Education to take action to assure safe schools, but serves as a procedural guideline.

This Code of Conduct is consistent with New York State Education Law, Section 3214.



Bay Shore Schools

CODE OF CONDUCT 2010 - 2011

The vast majority of our students exhibit exemplary behavior and fine manners, but we must all seek to improve our relationships and treatment of each other.

—Evelyn Blose Holman, Ph.D.
Superintendent of Schools

Philosophy

The Bay Shore School District is committed to providing an orderly and stimulating learning environment for all students. The right to learn and to teach in an educational setting that is safe, free from disruption, and conducive to learning is essential. The circumstance of an effective learning atmosphere is dependent upon a sustained and cooperative effort on the part of students, parents, and staff.

Disciplinary action when necessary will be firm, fair, and consistent in order to be the most effective in changing student behavior. In determining the appropriate disciplinary action, **school personnel authorized to impose disciplinary penalties will consider the following: student's age; nature of the offense and circumstances which led to the offense; student's prior disciplinary record; effectiveness of other forms of discipline; information from parents, teachers and/or others; and other extenuating circumstances.** In addition, authorized school personnel have the responsibility to investigate, interview and document information from anyone with possible knowledge of Code of Conduct violations or other violations of district policy (i.e., discrimination, harassment, attendance, athletic eligibility, Internet, dress code and breathalyzer). Parents and staff should work together to use positive guidance techniques such as modeling, encouraging expected behavior, redirecting children to acceptable behavior, and setting clear limits.

All students are expected to know and to adhere to the District Code of Conduct. If a student with a special education designation demonstrates behavior warranting discipline, it will be administered consistent with the Code of Conduct, to the extent that this disciplinary action does not conflict with appropriate federal and state regulations. On the other hand, the District believes that students who demonstrate outstanding behavior should continue to be recognized at every opportunity.

Rights and Responsibilities

RIGHTS

RESPONSIBILITIES

...of Students

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| a. To expect that standards of conduct will be applied consistently to all students | a. To respect authority and obey school rules in order to be responsible citizens |
| b. To expect protection of personal and property rights | b. To show respect and consideration for the personal and property rights of others |
| c. To work in a safe atmosphere conducive to learning | c. To demonstrate effective work/study habits by putting forth their best educational efforts |
| d. To experience an environment that builds positive self-esteem | d. To provide praise to others who earn it and acknowledge their own positive characteristics and successes |
| e. To experience an environment where diversity is respected | e. To respect the diversity of others |
| f. To take part in all district activities on an equal basis regardless of race, color, creed, national origin, religion, gender, sexual orientation or disability | f. To alert school authorities when aware of actual/potential security or safety concerns and/or Code of Conduct violations |

...of Parents

- | | |
|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. To receive regular and timely communication from the school related to student behavior and learning | a. To respond to communication from school and to initiate such communication, if needed |
| b. To expect their child to learn in a safe, orderly environment | b. To prepare their child to assume a positive attitude in the school environment, including respecting the rights of others and the authority of all staff |
| c. To expect equal and fair treatment of their child by school staff | c. To understand and support the Bay Shore School District Code of Conduct |
| | d. To alert school authorities when aware of actual/potential security or safety concerns and/or Code of Conduct violations |

...of Staff

- | | |
|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| a. To receive cooperation and support from parents/guardians | a. To inform parents/guardians adequately in matters related to student conduct |
| b. To expect the best educational performance from all students | b. To consistently enforce standards for all students while providing a challenging curriculum |
| c. To work in an environment that is safe, orderly and free from disruption | c. To assume primary responsibility for enforcing the Code of Conduct through the use of various techniques at the classroom and building levels, such as student-staff conferences, contact with parents, and other disciplinary techniques |
| d. To remove a student from instructional setting for "substantially disruptive behavior" | d. To alert school authorities when aware of actual/potential security or safety concerns and/or Code of Conduct violations |
| e. To fully investigate, or refer for investigation, anyone with possible knowledge of Code of Conduct violations | e. To immediately refer violent and repeatedly disruptive students for minimum suspension |

Superintendent's Responsibilities

The Superintendent may suspend a student for more than five (5) school days or issue a permanent suspension. ANY SUSPENSION BEYOND FIVE (5) DAYS REQUIRES A SUPERINTENDENT'S HEARING.

A parent or guardian may appeal a disciplinary decision made by the principal only in the event of a violation of due process (i.e., the right to present his/her side of the story).

Consequences for Unacceptable Student Behavior

Bay Shore School District has adopted a uniform discipline code for all students. It is recognized that the primary responsibility for student discipline lies with each staff member. However, when a staff member feels a referral is necessary, the principal shall apply the code based on the criteria cited in the philosophy statement. Follow-up with the referring staff member shall be the responsibility of the principal. Consequences of misbehavior include in-school suspension, out-of-school suspension, detention, community service, loss of privileges, and an abbreviated day. Any student whose behavior continues to be unacceptable shall be referred to the appropriate pupil personnel service and/or an alternative learning center. The following is a listing of violations and the actions a principal or superintendent shall enforce for infraction of the Code of Conduct consistent with a student's right to due process. Students who are suspended out of school are not allowed on school district property for the duration of the suspension. Additionally, students who are suspended in-school or out-of-school may not participate in any school activities for at least the duration of the suspension. Please refer to the Eligibility Policy for additional consequences related to student suspensions.*

KEY:	D - Detention (Sat., extended, etc.)	IS - In-School Suspension
	OS - Out-of-School Suspension	¶ - May result in contact with police
	PN - Parent Notification	§ - Will result in contact with police
	✓ - Mandatory administrative notification for violent behavior	

NOTE: A parent conference may be required by building administrator prior to readmittance following a suspension.

Disciplinary Offense	Minimum Administrative Action		
	1st Offense	2nd Offense	Subsequent
VIOLATIONS AGAINST PERSONS—			
✓ Assault: causing harm or injury to another person (¶ student; § staff)	5 days OS	5+ days OS	5+ day OS
✓ ¶ Harassment/Bullying: communication, activity or physical action that is injurious, threatening, insulting, disrespectful or potentially harmful or annoying	2 days IS	2 days OS	5+ days OS
✓ § Weapons Possession: having, bringing, or using a weapon (Gun Free School Act, 1994)	← Minimum 1 calendar year suspension →		
Others (any instrument/article which is capable of causing physical injury)	← 5 + days OS →		
✓ ¶ Fighting: two or more parties contributing to a situation by physical action	2 days OS	3 days OS	5+ days OS
✓ ¶ Inciting Violence/Menacing: knowing about and not reporting an actual or potentially violent act; encouraging someone or planning to participate in a violent, unsafe, or illegal act.....	2 days IS	2 days OS	5+ days OS
¶ Extortion: obtaining property or assistance through coercion	5 days OS	5+ days OS	5+ days OS
Pranks: actions resulting in disruption of the school program (i.e., pushing/showing)	D	1 day IS	2 days OS
¶ Hazing: physical or emotional abuse for the purpose of initiation.	5 days OS	5+ days OS	5+ days OS
VIOLATIONS AGAINST PROPERTY—			
¶ Theft: unlawful taking or possession of property	2 days OS	3 days OS	5+ days OS
✓ ¶ Damage of School/Personal Property: destruction of school property (student(s) shall be responsible for all damages).....	1 day IS	2 days OS	5+ days OS

* School activities are all activities that occur outside the regular schedule of classes that are sponsored and/or sanctioned by an individual school and/or the Bay Shore Board of Education. Such activities would include, but not be limited to: athletics, music, club, social gatherings, dances, banquets, proms, and other activities.

Disciplinary Offense

Minimum Administrative Action

Disciplinary Offense	Minimum Administrative Action		
	1st Offense	2nd Offense	Subsequent
VIOLATIONS AGAINST PUBLIC DECENCY—			
Dress Code Violation:	(parent prv'ds clothes)	D	1 day IS
✓ Obscenity/Profanity: communication/activity that is obscene, profane or sexual	D	2 days IS	5+ days OS
✓ Discriminatory Practice and/or Sexual Harassment: communication/ activities that are offensive to one's race, religion, heritage, gender, disability or sexual orientation	2 days IS	2 days OS	5+ days OS
VIOLATIONS AGAINST PUBLIC HEALTH AND SAFETY—			
¶ Alcohol/§Controlled Dangerous Substance: possession, use, distribution, and/or under the influenceSuspension from all extracurricular activities for 1 calendar year		
Possession of Paraphernalia	2 days IS	2 days OS	2+ days OS
Tobacco: use of any type of tobacco product (Health Dept. Notification)	1 day IS	2 days IS +	2 days IS +
Possession of Tobacco	← Confiscation with PN →		
✓ ¶ Explosive/Hazardous Devices: bringing, possessing and/or detonating any device with the potential for creating a public disturbance or harm	5 days OS	5+ days OS	5+ days OS
¶ Falsely Reporting an Incident:	3 days OS	5 days OS	5+ days OS
Discharging Fire Extinguisher/Alarm:	3 days OS	5 days OS	5+ days OS
Open Flame: use of matches or a lighter on school property, unless supervised by a staff member.	1 day IS	3 days OS	5+ days OS
✓ § Deliberate Setting of a Fire	5 days OS	5+ days OS	5+ days OS
VIOLATIONS AGAINST TRAFFIC REGULATIONS—			
✓ ¶ Reckless Use of Motor Vehicle: any use of vehicle which endangers people or property	1 day IS	2 days OS	5+ days OS
¶ Parking/Driving Violation:	← Administrative Referral →		
VIOLATIONS AGAINST SCHOOL ADMINISTRATIVE PROCEDURES—			
Insubordination: continued willful refusal to follow given directions	1 day IS	2 days IS	5+ days OS
Disruptive Behavior: disrupts educational process or interferes with teacher's authority	← Detention/Removal from Classroom →		
Repeatedly Disruptive Behavior:	← 4 Removals/semester=Automatic Suspension →		
False Information: refusing to give or giving false information	1 day IS	3 days OS	5+ days OS
Prohibited Group Affiliations: any activity, affiliation and/or communication in connection with a non-school sanctioned club/group, including fraternal organizations or gangs, is prohibited.....	2 days IS/PN	2 days OS	5+ days/OS
¶ Forgery: falsifying signature or data.....	1 day IS	2 days IS	2+ days/OS
Leaving Campus Without Permission: ...	1 day IS	1 day OS	2+ days OS
¶ Violation of Suspension:	1 additional	2 additional	3 additional
Unauthorized Use of Electronic Devices .	← Confiscation with PN & collection →		
Failure to Stay for Detention:	2 days D	1 day IS	2 days IS
¶ Gambling:	1 day IS	3 days IS	3 days OS
Inappropriate/Unsafe Bus Behavior	← Loss of bus privileges →		
¶ Trespassing: unauthorized presence on school property	D	IS	OS+